



County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration
500 West Temple Street, Room 713, Los Angeles, California 90012
(213) 974-1101
<http://ceo.lacounty.gov>

WILLIAM T FUJIOKA
Chief Executive Officer

Board of Supervisors
GLORIA MOLINA
First District

MARK RIDLEY-THOMAS
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

October 30, 2009

To: All Department Heads

From: William T Fujioka
Chief Executive Officer

2010 VOLUNTEER OF THE YEAR RECOGNITION AND AWARDS LUNCHEON

On motion of Supervisor Michael D. Antonovich, the Board of Supervisors has proclaimed Monday, April 12, 2010 as **"Volunteers Build Bridges Day"** in the County of Los Angeles in support of our annual event honoring volunteer service (Attachment I). **The "Volunteer of the Year" Recognition and Awards Ceremony will be held on Monday, April 12, 2010** in the Grand Hall, Dorothy Chandler Pavilion of the Music Center in Los Angeles.

The "Volunteers Build Bridges Day" ceremony also mirrors the designation of National Volunteer Week as proclaimed by the President of the United States.

Please select a 2010 volunteer coordinator for your Department, who will participate in program activities, including the: 1) annual luncheon, 2) insurance workshop in the fall, and 3) a winter planning meeting on Thursday, January 21, 2010. The latter event will be held at 11:00 a.m. in Room 739, Kenneth Hahn Hall of Administration in Los Angeles. Parking will be provided at the Music Center.

Volunteer coordinators are responsible for submitting quarterly reports on the Department's hours to CEO Workplace Programs and for overseeing the selection of a volunteer honoree. Attached are nomination forms for an adult and youth volunteer of the year (Attachments II and III). **The deadline to submit nomination forms is Friday, February 12, 2010.** These forms should be submitted to:

Patricia Mannatt, Volunteer Program Manager
CEO Office of Workplace Programs
500 W. Temple Street, Room B-1
Los Angeles, CA 90012
pmannatt@ceo.lacounty.gov

County volunteers are dedicated individuals who do not replace employees but rather perform tasks that otherwise would not get done. Last year 55,000 volunteers donated 3.9 million hours,

"To Enrich Lives Through Effective And Caring Service"

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valued at \$80.9 million dollars, to various County programs. The Independent Sector, a national organization, calculates the value of volunteer hours using information from the United States Department of Labor.

For additional information regarding the Volunteer Program and the upcoming activities, contact Victoria Pipkin-Lane, Director, Office of Workplace Programs, at (213) 974-2495 or vpipkin@ceo.lacounty.gov.

Thank you for your continued support of the County's Volunteer Program.

WTF:ES:MKZ
VPL:PMM:acn

Attachments

c: Each Supervisor
Department Volunteer Coordinators



**STATEMENT OF PROCEEDINGS FOR THE
REGULAR MEETING OF THE BOARD OF SUPERVISORS
OF THE COUNTY OF LOS ANGELES HELD IN ROOM 381B
OF THE KENNETH HAHN HALL OF ADMINISTRATION
500 WEST TEMPLE STREET, LOS ANGELES, CALIFORNIA 90012**

Tuesday, September 22, 2009

9:30 AM

- 51-C.** Recommendation as submitted by Supervisor Antonovich: Proclaim April 12, 2010 as "Volunteers Build Bridges Day" throughout Los Angeles County; and approve the following:

Authorize the Chief Executive Officer to appropriate \$40,000 for the 2010 County Volunteer Program, including the annual Volunteer of the Year recognition and awards luncheon, Volunteer Network Winter Planning meeting and the annual fall Volunteer Program Insurance workshop, conducted by the Chief Executive Officer's Risk Management;

Request that the County departmental volunteer coordinators submit to the Chief Executive Officer's Workplace Programs Office, quarterly reports on the number of volunteer hours donated to their departments;

Request that the Chief Executive Office and the Department of Internal Services provide the necessary support for the 2010 County Volunteer Program;

Request the Music Center to waive the \$1,200 rental fee, excluding the cost of liability insurance, for use of the Grand Hall and Lobby, at the Dorothy Chandler Pavilion for the Volunteer of the Year Recognition and Awards luncheon, to be held April 12, 2010;

Waive parking fees totaling \$1,750, excluding the cost of liability insurance, at the Music Center garage for honorees and other luncheon guests attending the awards luncheon; and

Waive parking fees for approximately 20 vehicles in the amount of \$400, excluding the cost of liability insurance, at the Music Center garage for employees attending the Volunteer Program Insurance Workshop to be held October 26, 2009. (09-2258)

**On motion of Supervisor Antonovich, seconded by Supervisor Molina,
this item was approved.**

Ayes: 5 - Supervisor Molina, Supervisor Ridley-Thomas,
Supervisor Yaroslavsky, Supervisor Antonovich and
Supervisor Knabe

Attachments: Motion by Supervisor Antonovich

The foregoing is a fair statement of the proceedings of the regular meeting held September 22, 2009, by the Board of Supervisors of the County of Los Angeles and ex officio the governing body of all other special assessment and taxing districts, agencies and authorities for which said Board so acts.

Sachi A. Hamai, Executive Officer
Executive Officer-Clerk
of the Board of Supervisors

By _____

**COUNTY OF LOS ANGELES
2010 ADULT VOLUNTEER OF THE YEAR NOMINATION
Nomination Deadline February 12, 2009**

The Board of Supervisors established the County Volunteer Recognition and Awards program on September 29, 1981 to encourage citizens to donate their time and talents to public service programs. This creative partnership enhances County programs and helps carry out its motto to "Enrich Lives Through Effective And Caring Service."

Name: _____ Age: (22 and over) _____

Scroll Imprint Honoree Name:

Volunteer Street Address _____

City and Zip Code _____ Telephone _____

Length of Volunteer Service _____ Total Hours _____

County Department Volunteer Serves _____

Division/Hospital/Court _____

Address _____

Nominator _____ Telephone _____

E-mail _____

Departmental Volunteer Coordinator/Director _____

Title (to appear in the program book) _____

County Department _____

Street Address _____

City and Zip Code _____

Telephone _____ FAX _____

E-mail _____

Department Head/Administrator Signature _____

2010 Adult Volunteer of the Year Nomination

On a separate page, please provide a **one-page, double-spaced profile** of your Adult Volunteer of the Year (age 22 and over), for inclusion in the awards program book.

Eligibility Guidelines

1. Please nominate a new Adult volunteer honoree than was named in 2009.
2. List volunteer service accomplishments that share the County Strategic Plan Values:

<i>Accountability</i>	<i>Leadership</i>
<i>Can-Do Attitude</i>	<i>Professionalism</i>
<i>Compassion</i>	<i>Respect for Diversity</i>
<i>Customer Orientation</i>	<i>Responsiveness</i>
<i>Integrity</i>	

3. Include how the Adult volunteer exemplifies the 2010 theme, "Volunteers Build Bridges!"
4. Feature unusual personal and/or other challenges overcome by the adult volunteer in order to provide excellent service.
5. Provide a description of the volunteer's activities.

Please include two or three quotes from the volunteer about "what it means to be a County volunteer."

Adult Volunteer Signature _____

I consent to participate in the County Volunteer of the Year 2010 program, and I hereby agree to the release of all information in this document for public awareness purposes.

Please return the nomination by February 12, 2010 to:

Patricia Mannatt, Volunteer Program Manager
 CEO Office of Workplace Programs
 500 W. Temple Street, Room B-1
 Los Angeles, CA 90012

Telephone (213) 974-0187 FAX (213) 633-4694 E-mail pmannatt@ceo.lacounty.gov

COUNTY OF LOS ANGELES
2010 YOUTH VOLUNTEER OF THE YEAR NOMINATION
Nomination Deadline February 12, 2009

The Board of Supervisors established the County Volunteer Recognition and Awards program on September 29, 1981 to encourage citizens to donate their time and talents to public service programs. This creative partnership enhances County programs and helps carry out its motto to "Enrich Lives Through Effective And Caring Service."

Name: _____ Age: (21 and under) _____

Scroll Imprint Honoree Name:

Volunteer Street Address _____

City and Zip Code _____ Telephone _____

School Attending(ed) _____

Length of Volunteer Service _____ Total Hours _____

County Department Volunteer Serves _____

Division/Hospital/Court _____

Address _____

Nominator _____ Telephone _____

E-mail _____

Departmental Volunteer Coordinator/Director _____

Title (to appear in the program book) _____

County Department _____

Street Address _____

City and Zip Code _____

Telephone _____ FAX _____

E-mail _____

Department Head/Administrator Signature _____

2010 Youth Volunteer of the Year Nomination

On a separate page, please provide a **one-page, double-spaced profile** of your Youth Volunteer of the Year (age 21 and younger), for inclusion in the awards program book.

Eligibility Guidelines

1. Please nominate a new Youth volunteer honoree than was named in 2009.
2. List volunteer service accomplishments that share the County Strategic Plan Values:

<i>Accountability</i>	<i>Leadership</i>
<i>Can-Do Attitude</i>	<i>Professionalism</i>
<i>Compassion</i>	<i>Respect for Diversity</i>
<i>Customer Orientation</i>	<i>Responsiveness</i>
<i>Integrity</i>	

3. Include how the Youth volunteer exemplifies the 2010 theme, "Volunteers Build Bridges!"
4. Feature unusual personal and/or other challenges overcome by the youth volunteer in order to provide excellent service.
5. Provide a description of the volunteer's activities.

Please include two or three quotes from the volunteer about "what it means to be a County volunteer."

Youth Volunteer Signature _____

I consent to participate in the County Volunteer of the Year 2010 program, and I hereby agree to the release of all information in this document for public awareness purposes.

Please return the nomination by February 12, 2010 to:

Patricia Mannatt, Volunteer Program Manager
 CEO Office of Workplace Programs
 500 W. Temple St., Room B-1
 Los Angeles, CA 90012

Telephone (213) 974-0187 FAX (213) 633-4694 E-mail pmannatt@ceo.lacounty.gov